



# MELVA DAVIS

*Academy of Excellence*

**S.T.E.A.M.**

15831 DIAMOND ROAD, VICTORVILLE CA 92394

(760) 530-7650 FAX- (760)955-1841

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Principal – Kathy Youskievicz    Assistant Principal – Jennifer Henao    AAllAC – Bonnie Katz  
Secretary – Martha Vega    Counselor – Ericka Duson

**2018/2019**

## **Application Packet**

Is Melva Davis Academy of Excellence (MDAE) the school for you?

Melva Davis Academy of Excellence is a Parent Choice school, serving 6<sup>th</sup> through 8<sup>th</sup> grade students. The school's academic program will focus on the STEAM (Science, Technology, Engineering, Arts and Mathematics) curriculum and activities.

**As a Parent Choice school, all students will be expected to wear the school uniforms and abide by the expectations written in the Student Contract. All parents will be expected to support the school's vision and abide by the Parent Contract.**

Included in this packet:

- Student Information Form
- Student Application
- Student Contract
- Parent Contract
- Permission Form for Records in lieu of Documents needed (in District students only)
- Recommendation Form
- Cell Phone Contract
- Dress Code Policy
- Sample Probationary Contract
- TDAP (7<sup>th</sup> Grade ONLY)

Documents needed if currently attending a school outside of Adelanto Elementary School District:

- Copy of student's latest report card
- Copy of attendance record for one full year
- Copy of discipline record (If no discipline on file have school indicate as such)
- Inter District Transfer from home District

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If you have any questions, please email Kathy Youskievicz at [kathryn\\_youskievicz@aesd.net](mailto:kathryn_youskievicz@aesd.net) or call to speak to her at 760-530-7650.



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## Student Information

### STUDENT INFORMATION/Información de Estudiante

STUDENT NAME/ Nombre de estudiante: \_\_\_\_\_  
LAST NAME/Apellido FIRST NAME/Nombre

GENDER/Genero: \_\_\_\_\_ MALE/Masculino DATE OF BIRTH/Fecha de Nacimiento \_\_\_\_\_  
\_\_\_\_\_ FEMALE/Hembra

NEXT YEAR GRADE LEVEL/Grado el próximo año: \_\_\_\_\_

CURRENT SCHOOL OF ATTENDANCE/Corriente escuela de asistencia: \_\_\_\_\_

Has student ever received special services? \_\_\_\_\_ YES \_\_\_\_\_ NO  
\_\_\_\_\_ RSP \_\_\_\_\_ SDC \_\_\_\_\_ Speech \_\_\_\_\_ Gate  
If yes, please provide most recent IEP

### CONTACT INFORMATION/Información de Contacto

MOTHER'S NAME/ Nombre de Madre: \_\_\_\_\_  
LAST NAME/Apellido FIRST NAME/Nombre

FATHER'S NAME/ Nombre de Padre: \_\_\_\_\_  
LAST NAME/Apellido FIRST NAME/Nombre

HOME PHONE/Teléfono de Casa: \_\_\_\_\_

ALTERNATE PHONE/Telefono alternative: \_\_\_\_\_

HOME ADDRESS/Dirección: \_\_\_\_\_  
STREET/Calle CITY/Ciudad STATE/Estado ZIP/Código postal

EMAIL ADDRESS/Correo Electronico: \_\_\_\_\_

PARENT SIGNATURE/Firma de Padre: \_\_\_\_\_ DATE/Fecha: \_\_\_\_\_



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## Student Application

To be completed by the student.

Student Name: \_\_\_\_\_

Current Grade: \_\_\_\_\_

Current School: \_\_\_\_\_

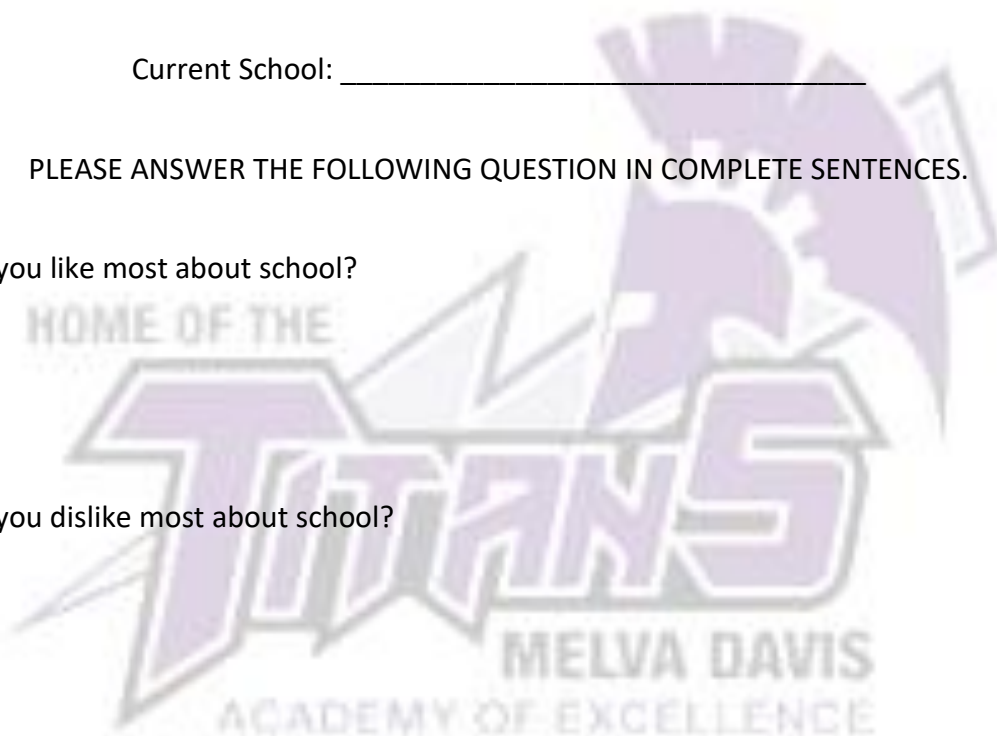
PLEASE ANSWER THE FOLLOWING QUESTION IN COMPLETE SENTENCES.

1. What do you like most about school?

2. What do you dislike most about school?

3. In which subjects do you do your best work? Why do you think you do your best work in these subjects?

4. Why do you want to attend Melva Davis Academy of Excellence?



# Student Application (continued)

To be completed by the student.

PLEASE WRITE AN ESSAY THAT ANSWERS THE FOLLOWING PROMPT:

Life is full of opportunities and dreams. Some people don't take those opportunities to fulfill those dreams while others are determined and motivated to accomplish their dreams. Write an essay about your dreams and goals and how you plan to accomplish them.





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## Student Contract

To ensure that Melva Davis Academy of Excellence maintains a culture of academic excellence, each student agrees to the following:

- A. Come to school ready to learn & work hard each day; attendance must be maintained at 98%.**
- B. Bring all necessary materials each day, including completed homework.**
- C. Know & follow ALL school and classroom rules; any disciplinary action could result in a probationary period or release from the STEAM academy.**
- D. Ask for help when needed.**
- E. Communicate regularly with parents and teachers about school experiences so that they can help me be successful in school**
- F. Respect my school, teachers, staff and classmates.**
- G. Agree to follow guidelines of the school uniform and cellphone/internet user policies.**
- H. Maintain a "C" average in ALL core academic classes.**

Adherence to the Contract will be reviewed by administration and conditions must be met in order for the student to continue in the school. I understand by not fulfilling my contractual obligations to Melva Davis Academy of Excellence, I may not be able to continue to my attendance at the school.

Name of Student \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_



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## Parent Contract

The Parent(s)/Guardians of \_\_\_\_\_ have read and agreed to the following:

To ensure that Melva Davis Academy of excellence maintains a culture of academic excellence, all parent(s)/guardians are required to become partners in the education of their child.

Parent(s)/guardians agree to the following:

- A. Parents are encouraged to participate in a Parent Volunteer Program:** Many options for participation exist on our campus. These include: volunteering at school; joining the SSC, ELAC, and/or Leadership Team.
- B. Parents are required to attend, either by phone or in person,** all conferences and specific meetings scheduled by teachers and/or administration to address students' educational program.
- C. Parents will support the academic needs of their child** by making sure homework is being completed daily, and that their children are putting forth effort in all academic areas. Parents will encourage their child in a positive manner to achieve high academic standards in all academic areas. Parents and students will participate in STEAM activities throughout the school year. Meetings will be scheduled by teachers and administration; failure to attend these meetings would result in your student being placed on probationary status.
- D. Parents will support all behavior and attendance requirements.** Students are expected to engage in self-discipline and academic discipline. Students are expected to arrive on time and be at school on a daily basis.
- E. Parents will agree to follow the guidelines for school uniforms.**

Adherence to the Contract will be reviewed by administration and conditions must be met in order for the student to continue in the school. I understand by not fulfilling my contractual obligations to Melva Davis Academy of Excellence, my child may be removed from this Parent Choice School.

Student Name: \_\_\_\_\_

Name of Parent/Guardian (Please Print): \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_



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## Permission Form

(For Current AESD Students ONLY)

Entrance into the Melva Davis Academy of Excellence will be at Administration discretion based on the student's academic standing, attendance and discipline record.

In lieu of parents bringing in hard copies of the three documents (report cards, attendance records and discipline recode), this permission slip will allow the Administrator to use the District Aeries Student Information System to gather this information.

### To be completed by the Parent/Guardian

Student Name: \_\_\_\_\_

Current School: \_\_\_\_\_

Current Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

I give the Administrator permission to access my child's Aeries records to obtain the report card, attendance record, and discipline records for the purpose of having the required documents for consideration for entrance into Melva Davis Academy of Excellence.

Parent/Guardian Name (Please Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_



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## Teacher Recommendation Form

Please complete the following recommendation form to assist us in gathering as much information as possible about perspective students. Please rate the student based on your perception of the student's ability to be successful in the STEAM program at Melva Davis Academy of Excellence.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

	Outstanding	Above Average	Average	Below Average	N/A
Demonstrates motivation and tenacity					
Willingness to work with others					
Acceptable attendance and on time to class					
Practices good leadership and classroom behavior					

Please explain briefly what makes this student a good fit for this school.	
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**Person completing this recommendation form:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Relation to Student: \_\_\_\_\_

Signature: \_\_\_\_\_

\*Please submit this form as an email attachment to Martha at [Martha\\_Vega@aesd.net](mailto:Martha_Vega@aesd.net), or place in a sealed envelope for the student to return.





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## Cell Phone Contract Acknowledgment

I have read, understand and agree to abide by the cellphone regulations per board policy. My student has permission to possess a cellphone on campus. I understand that if my student does not comply with the stated rules, consequences will be in place as stated in the Cell Phone Contract.

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Dress Code Policy Acknowledgement

I have read, understand and agree to abide by the Melva Davis Dress Code Policy. I understand that if my student does not comply with the stated rules, consequences will be in place as stated in the Dress Code Policy.

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## Cell Phone Contract

*Parent Authorization for Student Cellphone Possession*

Students may possess cell/smart phones during the school day in accordance with the following AESD regulations:

- a. Written authorization from the parent/legal custodian or eligible student (18 years and older) to a school administrator indicating that the student is in possession of the cell/smart phone. Each letter will be kept on file during each school year (includes summer). A student may not have the portable communication device in his/her possession without this written authorization and administrative approval.
- b. Prior to entering the school building, the cell/smart phone must be turned off.
- c. During regular instructional hours cell/smart phones must be turned off, secured, and out of sight, unless a classroom teacher has given a student authorization to use the device for an educational activity. Once the activity is completed the cell/smart phone must be turned off, secured, and removed from sight.
- d. All students who have cell/smart phone use as part of their IEP or 504 plans are authorized to carry such a device during the regular school day.
- e. During regular bus transportation to and from school students may only use cell/smart phones with the permission of the bus driver.

**First offense** – confiscation of cell/smart phone for one (1) day and parent must pick up the communication device, with a conference.

**Second offense** – confiscation of cell/smart phone and school detention at the discretion of the administrators. The cell/smart phone will be returned only to the parent at the completion of the consequences and with a conference.

**Third offense** – one day, out-of-school suspension and loss of privilege of having a cell/smart phone for the remainder of the day. The communication device will be confiscated and returned only to parents at the end of the suspension and with a conference.

**Fourth offense** - could result in a three (3) day suspension. The student will not be allowed to have a cell/smart phone on school property for the remainder of the school year.

Any subsequent violations may result in additional disciplinary action or loss of school privileges (e.g. school functions and promotions).

**Please Note: Cellphones and/or electronics brought on campus are at your own risk. Lost, stolen, or damaged cellphones or electronics are not the responsibility of Melva Davis Academy.**



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## Dress Code Policy 2018-2019

*Melva Davis Academy of Excellence has a mandatory dress code policy. All students are expected to be in dress code every day. The dress code will ensure student safety, avoid unnecessary distractions to the educational program, and build school spirit.*

### Shirts

- Must have a collar
- Solid colors only – Purple, Black, White, Gray
- May contain school logo only
- Long or short sleeves
- Logos and Brand Names are inappropriate

### Pants, Shorts, Skirts, Belts

- Solid colors only – Black, Gray
- Must fit properly – not too loose or tight
- Pants must be free of holes or tears
- Must be appropriate length – longer than arm
- Stretchy/denim/legging type material is inappropriate

### Socks, Leggings, Undergarments/Shirts

- Solid colors only
- Leggings may not be worn as pants

### Sweatshirts, Sweaters, Coats

- Solid colors only-purple, gray, white, black
- Writing should be school logo only
- Logos and Brand names are inappropriate

### Hats, Beanies

- Solid colors
- Writing should be school logo only

### Dress Code Accessories

- Undergarments shall be covered
- Clothing must fit properly
- Earrings no longer than one inch from the ear

- Gauge or spike style earrings shall stay home
- Bare midriff or bare back blouses should be worn at home
- Clothing or accessories that are deemed offensive to others or cause a disruption will be changed
- Dying any part of hair in bright/vivid colors – including hair extensions is considered inappropriate
- Cosmetics are inappropriate at school and if seen will be confiscated
- Items that are gang, violent, sex or drug related will be changed
- Bandanas, “do-rags,” nylon stocking caps, or caps worn backwards will be removed
- Tattoos, permanent or temporary, are inappropriate
- Students tattooing themselves with pens or markers will be asked to wash

### Non-Compliance with Dress Code

- If an item is not listed in this document it is not permitted
- If you have a question about a particular item of clothing, it should be asked BEFORE the item is worn. Bring the item to school first and ask if it is allowed to be worn
- The school administration will make the final determination on whether a student is out of compliance with dress code policy
- Violation of dress code policy may result in loss of school privileges, or return to school of residence
- PE clothes are not the school uniform. They may be worn on an emergency basis only. (Admin. approval required)



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## Sample Probationary Contract

By signing this contract, I understand that the following conditions and requirements apply.

- I understand that enrollment in the STEAM Academy is a privilege, and I am expected to do the following:
- Stay on-task and pay attention in class
- Complete all tasks, assignments, homework, and projects by their due date
- Read assigned books outside of class as required in order to meet Accelerated Reader Goals
- Study for all exams, test, and quizzes
- Participate in discussions, debates, and other classroom conversations as required
- Work independently or in collaborative pairs/groups as assigned by my teacher (s)
- Ask the teacher for make-up work when absent
- Ask for additional teacher help when needed which may include before/after school tutoring
- Make an appointment with my guidance counselor, if I need additional assistance with problems related to discipline, attendance, or academic performance.

\*I will participate in co-curricular activities such as science fair, history fair, MESA robotics, etc. as these enrichment opportunities are an expectation of all STEAM Academy students.

\*I understand I was selected for participation in the STEAM Academy based on my prior academic performance; however, my continuation in the STEAM Academy will be evaluated on a regular basis. This evaluation will include a review of my standardized assessment scores, portfolio work, grades, discipline file, and attendance records.

\*If I earn a D or F during an eight week period in one of my required courses, I will be placed on probation and will have a four week period to bring my grade(s) up to a C or higher in each course.

\*I will attend school on a regular basis and understand that chronic tardiness and/or absences that cause my overall attendance to drop below 95% could result in my withdrawal from the STEAM Academy.

\*I will demonstrate appropriate behavior and understand that any disciplinary actions could result in a probationary period or withdrawal from the STEAM Academy.

\*I understand that all students place on probation, for any reason, are required to attend a parent/student/teacher conference. Failure to attend a required conference could result in withdrawal from the STEAM Academy.



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## **Whooping Cough (TDAP)**

### **7<sup>th</sup> Grade ONLY**

Dear Parent/Guardian:

Whooping cough, also known as pertussis, continues to threaten students in California. To help stop its spread, all incoming 7<sup>th</sup> graders are required by law to have proof of a whooping cough booster (TDAP) shot, or on file an exemption dated before January 2016, in order to attend classes this year. Students will not be allowed to attend classes without a shot record.

Feel free to call us with any questions or concerns. Our phone number is 760-530-7650.

